A meeting of the IQAC of the college was held on March 26, 2019 at 2.30p.m. in the conference room. The agenda for the meeting was as follows:

1) Confirmation of minutes of meeting held on January 14, 2019.

2) Review of Academic Audit reports.

3) Organizing Faculty Development Programs, Conferences, Seminars and Workshops.

4) Conduct of ISAs online.

4) Any other matter with the permission of the chair

The meeting was chaired by the Principal and the following members attended the meeting :

1. Mr. Manish S Pokle   ..Member
2. Ms. Rashmi Redkar   ..Member
3. Mr.Paresh Sirsat   ..Member
4. Mr. Somnath Morajkar   .. Member
5. Mr. Shivdatt Shirodkar   .. Member
6. Dr. Vidya Dessai   .. Member
7. Dr. Rajesh Pednekar   .. Member
8. Mr. Jeevan Khedekar   ..Member
9. Mr. Prasanna S. Mayekar   ..Member
10. Dr. Jayaprakash   .. Member
11. Ms. Judas Mascarenhas   ..Member
12. Mr. Suraj Gaonkar   .. Member
13. Mr. Veeresh Yadwad   ..Member (Student)
14. Mr. Shripad Merchant   .. Co-ordinator& Member Secretary

At the outset, the Principal of the college welcomed the members. The Principal informed that college secured second place in the Students Parliament Competition organized by Goa State Legislature Secretariat. The college also won two individual prizes out of five. The Principal said college has signed an MOU with Bajaj Finserv for providing certificate course in Banking, Insurance and Finance to the students for 120 hrs. 40 students have enrolled for the course. He informed that 2 cadets represented Goa NCC Directorate for RD parade at New Delhi. The college has enrolled the students for 6 months UGC Internship in Industry. A National workshop was conducted by college in Goa University on Econometrics. 43 teachers attended the workshop. The college organized State Level Inter-Collegiate 'Astitva' program. BCA Department organized National level event 'Technotronics'. English Department organized State level inter-collegiate event 'Rendezvous'.

AGENDUM 1

Confirmation of the minutes of meeting held on 14/1/2019

The minutes of meeting held on 14/1/2019 were placed before the members. After a brief discussion, the minutes were confirmed.

        PROPOSED BY : Dr. Rajesh Pednekar

        SECONDED BY : Mr. Jeevan Khedekar

AGENDUM 2

Review of Academic Audit Reports

The Principal informed that Academic Audit was conducted by the college by inviting subject experts from Goa University affiliated colleges. The report submitted by the Audit Committee is satisfactory about the teaching learning and evaluation undertaken by the Departments. He suggested that there are certain areas which needs improvement. He suggested that teacher should ask application oriented questions in ISA exams. He added that the teaching should in some instances, can go beyond the syllabus to acquaint the students about industrial knowledge. He informed that audit committee reports will be discussed with the teachers and they will be asked to act on suggestions given by the committee. He said that more efforts should be taken for sending the students for internship. He informed that the

Accountancy Department is sending student to Chartered Accountants for internship. Principal said that 60 students have attended the program. He said that teachers should give survey based assignments to the students to develop their skills. During the discussion, BBA Coordinator Associate Professor Jeevan Khedekar suggested that the subject audit committee members should have expertise in the management subject.

AGENDUM 3

Organizing Faculty Development Programs, Conferences, Seminars and Workshops

Principal said that the college intends to organize faculty development programmes , conferences, seminars and workshops by availing the scheme notified by Directorate of Higher Education. The Departments will be instructed to submit the proposals for the programs. The proposals should include topic covering new developments in the respective subject. It is also proposed to conduct a national level faculty development program.

AGENDUM 4

Conducting ISAs online.

The Principal said that it is proposed to conduct of ISAs online. This will reduce the number of papers used by the college in conducting the ISAs. The ISA will be conducted on LMS and training program will conducted for the teachers to facilitate it.

AGENDUM 5

Any other matter with the permission of the chair

Dr. Rajesh Pednekar suggested that college should seek ISO certification for improving the overall quality of the institution The Principal said that as per NAAC criteria ISO certification is required for
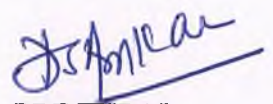
conducting the audit of various processes in HEI. He said that ISO certification will be done in the next academic year.

The meeting ended with vote of thanks to the Chair.

Date:02 /04/2019

CO-ORDINATOR / MEMBER SECRETARY

PRINCIPAL

IQAC Meeting held on March 26, 2019

Agenda	Action taken
1.Review of Academic Audit Reports	• The Principal informed the teachers about their short comings in teaching ,learning and evaluation. Action Taken Report is sought from the HoD's
2. Conduct of Faculty Development Programs, Conferences, Seminars and Workshops.	• Ten day FDP held in May 2019. on Banking Financial Services and Insurance Sectors (BFSI) for teaching faculty of higher education institutions from May 14th to 23rd May, 2019 in association with Sydenham Development Faculty Centre, Mumbai. under the Pandit Madan Mohan Malviya National Mission on Teachers and Teaching, (PMMMNMTT), MHRD New Delhi. 38 teachers from all over the country participated • One day State Level Workshop on **"Financial Literacy and Investor Education"** on 19th July 2019 in association with ACBM Global Mentor Academy, Mumbai. Chief Executive Officer, • Workshop on Green Audit of college campuses held on 29th & 30th August 2019. • Seminar on 'Retail in the Contemporary Times' by BBA Department held on September 11, 2019
3. Conduct of ISAs Online	Teachers were given training on LMS to conduct of ISAs online. Teachers conduct ISAs online.
4.ISO certification for the college	The ISO certification is under process

CO-ORDINATOR/MEMBER SECRETARY   Principal