

MINUTES OF MEETING

A meeting of the IQAC of the college was held on January 14, 2019 at 2.30p.m. in the conference room. The agenda for the meeting was as follows :

1. Confirmation of minutes of meeting held on September 27, 2018.
2. Implementation of Structured Mentoring Program.
3. Measuring of Learning Outcome of courses offered by the College
4. Any other matter with the permission of the Chair.

The meeting was chaired by the Principal and the following members attended the meeting.

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| 1. Mr. Manish S Pokle | ..Member |
| 2. Ms. Rashmi Redkar | .. Member |
| 3. Mr. Somnath Morajkar | .. Member |
| 4. Dr. Shaikh Mohd. Parvez Al-Usmani | .. Member |
| 5. Mr. Shivdatt Shirodkar | .. Member |
| 6. Dr. Vidya Dessai | .. Member |
| 7. Dr. Rajesh Pednekar | .. Member |
| 8. Dr. Jayaprakash | .. Member |
| 9. Dr. Sushant Haldankar | ..Member |
| 10. Ms. Judas Mascarenhas | .. Member |
| 11. Mr. Suraj Gaonkar | .. Member |
| 12. Dr. R.V. Gaonkar | .. Member |
| 13. Dr. Sarvesh Sawant | ..Member |
| 14. Mr. Veeresh Yadwad | ..Member (Student) |
| 15. Mr. Shripad Merchant | .. Co-ordinator& Member Secretary |

At the outset Principal informed that three faculty development programs were conducted by the college in the last three months. Department of Management Studies (BBA) in association

with Business Toys Private Limited conducted a Faculty Development Program on "Integrating Analytics in Management and commerce Education". Another Faculty Development Program was conducted by Counseling Cell of our college on 'Mentoring'. The college also conducted a Faculty Development Program on 'Designing and Measuring Learning Outcomes'. The college inaugurated Gender Champion Club. A training program on use of Interactive Panel was conducted for teachers. The Library and Information Center conducted a training programme on "How to find out h-index of research publications". GST Practitioner Course was conducted by the Department of Accountancy. The college signed two MOU's one with Tally Education Private Limited (TEPL) to assess students through online assessments on Tally certifications and another with Neshaju Envirotech Pvt Ltd for e- waste collection and recycling. He informed that the college held one day programme 'Cultivation for Profitable Farming 'under Unnat Bharat Abhiyan at Hassapur village. During the NSS camp at Hassapur , the students organised ADHAAR card camp for the villagers to rectify the errors in the cards. The college also organised student seminar on 'Tangible Heritage of Goa'. The college in association with the Directorate of Mural Studies and Extension services, Goa University conducted two winter camps in Mathematics for the schools. Skill based courses on GST , Data Analytics and Communication Skills were also conducted. He said that two students bagged Gold Medal in B.Sc. and M.Sc. Examination, respectively. He also informed that two NCC cadets of the college were selected to represent Goa during Republic Day Parade at New Delhi. The Department of Economics of the College was ranked 10th by Education Review , a sister publication of Outlook magazine.

AGENDUM 1

Confirmation of the minutes of the meeting held on September 27, 2018

The minutes of the meeting held on September 27,2018 were placed before the members. After a brief discussion, the minutes were confirmed.

Proposed by : Dr. Rajesh Pednekar

Seconded by : Mr. Shivdatt Shirodkar

AGENDUM 2

Implementation of Structured Mentoring Program

Principal said that mentoring is a significant aspect of all round development of the students. One of the suggestion of the NAAC peer team, which visited during the 3rd cycle of accreditation, was to strengthen the mentoring program. To comply with the suggestion, it is proposed to have a structured mentoring program for the students. He asked Associate Professor Dr. Rajesh Pednekar to make a presentation on implementation of structured mentoring programme. Dr. Pedenkar informed how the mentoring programme will be rolled out from semester wise for UG and PG courses. After the presentation, Principal said that a committee will be constituted for implementing the programme. The members suggested that this programme with some modification be adopted so that students feel more connected with the college.

AGENDUM 3

Measuring of Learning Outcome of courses offered by the College

Principal said that the college has conducted a faculty development program on 'Designing and Measuring Learning Outcomes'. The teachers have been trained to design course outcomes and measure learning outcomes. It is proposed to constitute a committee to supervise the designing of programme outcome, course outcomes and to measure the learning outcomes. The course outcomes will be displayed on the college website

AGENDUM 4

Any other matter with the permission of the Chair.

External Member Mr. Sarvesh Sawant suggested that the college should start a new course in Environmental Science to cater to the industry requirement. Principal of the College said that

it is under active consideration. Mr. Manish Pokle suggested that the college should endeavor to start technology based courses.

The meeting ended with the vote of thanks to the chair

Date : 21/01/2019



CO-ORDINATOR/MEMBER SECRETARY



PRINCIPAL

IQAC meeting held on January 14, 2019

Agenda	Action Taken
1.Implementation of Structured mentoring Programme	<ul style="list-style-type: none">• A committee constituted for the structured mentoring Programme. It is implemented from the academic year 2019-20 to make improvement in the existing mentoring programme
2. Measuring of Learning Outcome of the courses offered by the College	<ul style="list-style-type: none">• Committee was constituted for formulating learning outcomes.• Programme Outcome, Programme Specific Outcome, Course outcome drafted by the teachers and uploaded on college website.
3.Starting of New Post Graduate courses	<ul style="list-style-type: none">• Matter under Consideration. Drafting for M.Sc. (Enviromental Science) course completed. File to be submitted to Directorate of Higher Education for approval

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CO-ORDINATOR/MEMBER SECRETARY



[Signature]
Principal