

Minutes of Meeting

A meeting of the IQAC of the college was held on Wednesday, December 6, 2017 at 2.30 p.m. in the conference room. The agenda for the meeting was as follows:

1. Confirmation of Minutes of Meeting held on 10/08/ 2017.
2. Identification of Benchmarking Areas by the Departments.
3. Review of Reports of Administrative Committees of the College.
4. Organizing State Level Workshop on Benchmarking.
5. Any other matter with the permission of the Chair.

The meeting was chaired by the Principal and the following members attended the meeting :

- | | |
|-------------------------------------|------------------------------------|
| 1. Mr. Manish Pokle | .. Member |
| 2. Mr. Paresh Sirsat | .. Member |
| 3. Mr. Somnath Morajkar | .. Member |
| 4. Dr. Shaikh Mohd. Parvez Al-Usman | .. Member |
| 5. Dr. Vidya Desai | .. Member |
| 6. Mr. Jeevan Khedekar | .. Member |
| 7. Mr. Prasann S. Mayekar | .. Member |
| 8. Dr. Jayaprakash | .. Member |
| 9. Dr. Sushant R. Haldankar | .. Member |
| 10. Ms. Judas Mascarenhas | .. Member |
| 11. Mr. Suraj Gaonkar | .. Member |
| 12. Dr. R.V. Gaonkar | .. Member |
| 13. Mr. Shripad Merchant | .. Co-ordinator & Member Secretary |

At the outset, the Principal welcomed all the members. He said that college has participated once again in the NIRF ranking . Last year , the college was ranked among 100- 150 institutions in India in the NIRF ranking . He said that college will also participate in the prestigious Times B- School Survey and India Today ranking.



AGENDUM 1

Confirmation of the minutes of the meeting held on 10/08/2017

The minutes of the meeting held on 10/08/2017 were placed before the members. After a brief discussion, the minutes were confirmed.

Proposed by : Mr. Somnath Morajkar

Seconded by : Mr. Jeevan Khedekar

AGENDUM 2

Identification of Benchmarking Areas by the Departments

The principal said that for the last one year, all the College Departments have been asked to identify an academic activity and benchmark it. As a sequel to this, a workshop on ' Benchmarking As a Tool for Excellence in Higher Education' was conducted in the month of October. Every Department was given the task during the workshop to conduct gap analysis and benchmark at least one area that may include Research, Results, New Courses, Outreach Activities, Skill based and Add on Courses, Internship and Placement, Career Guidance etc. The Departments have identified the areas. The outcome of the benchmarked areas will be measured by the Departments and a report will be submitted to this effect at the end of the academic year.

AGENDUM 3

Review of Reports of Administrative Committees of the College

The Principal informed that Administrative Committees of the college are involved in academic pursuits of the institution. At the end of the year, the committees submit a report of the activities conducted . These reports were taken up for discussion during the meeting. After going through the reports, he said that committee Conveners have to organize programmes regarding career guidance , internship , gender sensitization, women issues and climate change . The programmes should focus on imparting knowledge to the students on professional ethics ,leadership and value education.



AGENDUM 3

Organizing State Level Workshop on Benchmarking

The Principal said that college will apply to NAAC for funds for conducting a workshop on "Benchmarking on Curriculum Excellence". He said the college had organised a Faculty Development Programme for the teachers on Benchmarking in October. He said that the State Level Workshop on Benchmarking will provide a platform to identify the gap in the existing syllabi.

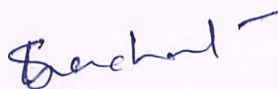
AGENDUM 4

Any other matter with the permission of the chair

Mr. Paresh Sirsat suggested that college should have a cell for assisting differently abled students and providing information to them about various government schemes and facilities.

The meeting ended with vote of thanks to the chair.

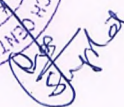
Date: 13/12//2017



CO-ORDINATOR/MEMBER SECRETARY



PRINCIPAL



Meeting dated December 6, 2017

Agenda	Action Taken
Identification of Benchmarking Areas by the Department	FDP conducted by college on 'Benchmarking As A Tool For Excellence In Higher Education' for all the Departments to identify areas to be benchmarked. The Departments identified areas to be benchmarked and submitted proposal for improvement.
Review of Reports of Administrative Committees of the College	The Administrative Committees asked to conduct more programmes under Gender Sensitization, Climate change, Internship etc. The convenors of the committees conducted the programmes.
Organizing State Level Workshop on Benchmarking	The college conducted the NAAC sponsored workshop 'Benchmarking For Curriculum Excellence In Higher Education'
Constitution of Differently abled cell	The Cell is Consituted.

Benchant
Co-ordinator/Member Secretary



[Signature]
PRINCIPAL