

MINUTES OF MEETING - 11-04-2015 _____ 2

MINUTES OF MEETING - 27-09-2018 _____ 6

A meeting of the IQAC of the college was held on Saturday, 11th April, 2015 at 10.30a.m. in the conference room. The agenda for the meeting was as follows :

1. Confirmation of the minutes of the meeting held on 12/9/2014.
2. 3rd cycle of Assessment and Accreditation of the college.
3. Students' feedback on institution.
4. Students' feedback on teachers.
5. Quality measures and bench marks to be adopted for the academic year 2015-16.
6. Any other matter with the permission of the chair.

The meeting was chaired by the Principal and the following members attended the same :

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|----------------------------|-----------------|
| 1. Ms. Anita Haladi | .. Co-ordinator |
| 2. Mr. Jaiprakash Parkar | .. Member |
| 3. Dr. M.R. Patil | .. Member |
| 4. Ms. T. Reena Devi | .. Member |
| 5. Mr. Shaikh Mohd. Parvez | .. Member |
| 6. Mr. Mangesh Varerkar | .. Member |
| 7. Dr. Rajesh Pednekar | .. Member |
| 8. Mr. Mahendra Teli | .. Member |
| 9. Mr. Jeevan Khedekar | .. Member |
| 10. Ms. Judas Mascarenhas | .. Member |
| 11. Dr. (Fr.) Walter D'Sa | .. Member |
| 12. Mr. Paresh Sirsat | .. Secretary |

Dr. M. Pinheiro regretted his inability to attend the meeting.

The Principal welcomed all the members for the meeting and took up the following agenda for discussion :

AGENDUM 1

Confirmation of the minutes of the meeting held on 12/9/2014

The minutes of the meeting held on 12/9/2014 were placed before the members. After a brief discussion, the minutes were confirmed.

Proposed by : Mr. Mahendra Teli

Seconded by : Mr. Mangesh Varerkar

AGENDUM 2

3rd cycle of assessment and accreditation of the college

The Principal informed the members that the college uploaded the self study report for the 3rd cycle of assessment and accreditation on the college website as required by the NAAC on 12/3/2015. The college has also submitted five hard copies of the report to the NAAC on 9/4/2015. The college has suggested 24th to 26th August, 2015, 1st to 3rd September, 2015 and 7th to 9th September, 2015 as the tentative dates for the NAAC Peer Team visit to our college for validation of the self study report. He requested all the members to keep themselves free during the above mentioned dates.

AGENDUM 3

Students' feedback on institution

The Principal informed all the members that the college has obtained feedback on the institution from the outgoing students. The feedback has been analysed and it is observed that the students have given a very good feedback on the institution. The suggestions given by the students will be implemented in the future.

AGENDUM 4

Students' feedback on teachers

The Principal informed that as in the past all the teachers had collected feedback from students on the courses taught by them for various classes. Till last year, the teachers used to analyse the feedback and take necessary measures to improve their performance in the areas wherever it was required. However, from this year onwards the Principal discussed the feedback in the departmental meetings convened by him specially for this purpose alone. Principal further said that the overall feedback for all teachers have been good. However, the students were not happy in certain areas like latest information about subjects. The Principal informed that he instructed all the teachers to improve in this area.

AGENDUM 5

Quality measures and bench marks to be adopted for the academic year 2015-16

After a long discussion about the quality measures and bench marks to be adopted for the coming academic year, it was finally decided to focus on the following areas :

a. Audit of question papers of the examinations conducted during the year:

Everyone felt that the question papers have to be set in such a way that various aspects of the knowledge and skills gained by the students could be tested. It was, therefore, decided to conduct an audit of the question papers of all the examinations conducted during the academic year 2014-2015 by constituting a committee comprising experts from outside the college.

b. Academic audit:

The members felt that though there is a provision for academic audit of B.A./B.Sc./B.Com. courses in the Goa University ordinances it has not been initiated by the University till date. It was suggested that the college on its own should undertake the academic audit by inviting experts.

c. New courses to be introduced in future:

The Principal informed that the management wants to start M.Sc. in Organic Chemistry course and the college has applied to the Government to issue NOC for starting this course. After obtaining NOC, the college will apply to the University for affiliation to start this course.

Mr. Mahendra Teli suggested that we could explore the possibility of starting MBA (Financial Services) course in collaboration with SEBI. He said he will find out the details and brief the members during subsequent meetings.

d. Parking for students:

One of the members suggested that the parking place allocated for students at the college entrance is at present sufficient. However, the students do not park their vehicles properly. There is a need to demarcate the parking places properly.

e. Initiatives for building corpus for infrastructure:

The members felt that the college has a vast campus and there is scope to develop very good infrastructure and provide quality teaching learning environment for the students. However, there is a shortage of funds. It was decided to explore the possibility of building corpus for the development of infrastructure.

f. Registration of Alumni Association:

One of the members suggested that the college has Alumni Association, however, it is not yet registered under the Society's Registration Act. It will be better if this association is registered and made formal.

g. T-Shirts for students:

One of the members suggested that the college should procure T-Shirts with college name and logo and provide the same to the students at the cost price. The students can wear these T-shirts during some occasions such as participating in competitions/events.

h. Mementos for guests:

Another member brought to the notice of everyone that the college presents mementos to the guests who are invited to the college for various purposes. He further said that the college name and logo can be printed on these mementos so that college will get publicity.

i. Visiting cards:

Another member suggested that the college should provide visiting cards to the teachers.

AGENDUM 6

Any other matter with the permission of the chair

The Principal briefed the members about the progress on the various initiatives adopted in the meeting held on 12/9/2014. He further said that the renovation of the college work will start from 16/4/2015 and it will be completed by 10/6/2015. This renovation includes changing of tiles on the ground floor and painting of college buildings.

The Principal also said that several self development-cum-training programmes were also conducted for both teaching and non-teaching staff.

The meeting ended with vote of thanks to the chair.




SECRETARY


PRINCIPAL

Minutes of Meeting

A meeting of the IQAC of the college was held on Thursday September 27, 2018 at 2.30 p.m. in the conference room. The agenda for the meeting was as follows:

1. Confirmation of minutes of meeting held on June 12, 2018.
2. Offering Mathematics, Geology in B.Sc and History and Economics in B.A under CBCS.
3. Tie-up with professional/institutions for starting skill based courses.
4. Review of admission taken by students for Swayam/online courses.
5. Any other matter with the permission of the Chair.

The meeting was chaired by the Principal and the following members attended the meeting

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|--------------------------------------|------------------------------------|
| 1. Mr. Manish S Pokle | ..Member |
| 2. Ms. Rashmi Redkar | .. Member |
| 3. Mr. Paresh Sirsat | .. Member |
| 4. Mr. Somnath Morajkar | .. Member |
| 5. Dr. Shaikh Mohd. Parvez Al-Usmani | .. Member |
| 6. Dr. Vidya Dessai | .. Member |
| 7. Dr. Rajesh Pednekar | .. Member |
| 8. Dr. Jayaprakash | .. Member |
| 9. Ms. Judas Mascarenhas | .. Member |
| 10. Mr. Suraj Gaonkar | .. Member |
| 11. Dr. R.V. Gaonkar | .. Member |
| 12. Mr. Shripad Merchant | .. Co-ordinator & Member Secretary |

At the outset, the Principal welcomed all the members. He informed the members that college organised a Capacity Building Programme for the Local Governing Bodies for promoting organic farming in the five villages adopted under Unnat Bharat Abhiyan. He said that a Faculty Development Programme was held on Changing Laws and Challenging Environment at Workplace.

AGENDUM 1

Confirmation of the minutes of the meeting held on 12/06/2018

The minutes of the meeting held on 12//06/2018 were placed before the members. After a brief discussion, the minutes were confirmed.

Proposed by : Dr. Jayaprakash

Seconded by : Mr. Somnath Morajkar

AGENDUM 2

Offering Mathematics, Geology at TY B.Sc and History and Economics at TY B.A under CBCS.

The Principal informed that it is proposed to offer Mathematics and Geology at TY B.Sc and History and Economics at TY B.A to the students of the College under CBCS. He said that the college has adequate infrastructure to the run the courses. The initiative will also offer more flexibility to the students under CBCS.

AGENDUM 3

Tie-up with professionals/ institutions for starting skill based courses

The Principal informed that the NAAC criteria mandates starting of new skill based courses. He said that HoD's have submitted a few proposals for starting such courses in Communication Skills , GST, Tally and Data Analytics. He said that the college will explore tie up with the professional institutions for more courses in Banking, Insurance, Automation, Robotics, Repair and Maintenance of Electronic Gadgets.

AGENDUM 4

Review of admission taken by students for Swayam/online courses

The Principal said that college teachers have encouraged the students to take up SWAYAM/Online courses for upgrading their skills. He informed that various institutes of National importance are offering quality courses for the students. However, the number of students taking up admission for the online courses is less. Hence, a committee will be constituted to facilitate the students to take up the online courses. This committee will identify the courses offered during every semester and inform the concerned teachers and students to enroll for the courses.

AGENDUM 5

Any other matter with the permission of the Chair

Dr. Rajesh Pednekar asked about the progress made regarding the plagiarism policy of the college. The Principal informed that a committee will be constituted for drafting plagiarism policy of the institution. He said it is also proposed to purchase software of detection of plagiarism policy

The meeting ended with vote of thanks to the chair.

Date: 04/10/2018



CO-ORDINATOR / MEMBER SECRETARY


PRINCIPAL

IQAC meeting held on September 27 2018

Agenda	Action taken
1.Offering Mathematics, Geology in B.Sc. and History and Economics in B.A. under CBCS from academic year 2018-19	<ul style="list-style-type: none">• Permission granted by the Goa University and Admission given to the students to Mathematics , Geology in B.Sc. and History and Economics in B.A. under CBCS in the academic year 2018-19
2.Tie-up with professional/ institutions for starting skill based courses	<ul style="list-style-type: none">• MoU signed with Tally (India) and Bajaj Finserv Ltd for Skill based courses.
3. Review of admission taken by students for Swayam/online courses	<ul style="list-style-type: none">• Committee constituted to facilitate student admission for SWAYAM/online courses.
4.Plagiarism policy of the college	<ul style="list-style-type: none">• Plagiarism Policy Drafted and circulated among teachers. The Librarian of the college entrusted with the work to check plagiarism percentage in the research papers and student research projects

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CO-ORDINATOR/MEMBER SECRETARY



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Principal