

ACTIVITIES REQUIRING PERMISSION / SANCTION

Prior permission/sanction of the competent authority is necessary –

1. To join educational institution or course of studies for University degree.
2. To join Civil Defence Service.
3. To enroll as member of St. John Ambulance Brigade.
4. To join Territorial Army.
5. To join Home Guards Organisation.
6. To join foreign language classes conducted by Indo-Foreign Cultural Organisation.
7. To own wholly or in part or conduct or participate in the editing or management of any newspaper or other periodical publication or electronic media.
8. To give evidence in connection with any enquiry conducted by any person, committee or authority.

Exception-

- (i) Giving evidence at an enquiry before an authority appointed by Government, Parliament or a State Legislature; or
 - (ii) Giving evidence in any judicial enquiry; or
 - (iii) Giving evidence at any departmental enquiry ordered by authorities subordinate to the Management.
9. To ask for or accept contributions to or otherwise associate himself in the raising of any funds or other collections in cash or in kind in pursuance of any object whatsoever.
 10. To accept gifts from near relatives and personal friends, when the value exceeds prescribed limits.
 11. To accept membership of Book Clubs run by Foreign Agencies.
 12. To receive any complimentary or valedictory address or accept any testimonial or attend any meeting or entertainment held in his honour or in the honour of any other employee.

Exception-

- (i) To take part in informal farewell entertainment held on occasions like retirement or transfer.
 - (ii) To attend and speak at functions and ceremonies performed by others in respect of purely non-political or cultural institutions.
13. To engage directly or indirectly in any trade or business, or hold an elective office, or canvass for a candidate for an elective office, in any body, or canvass in support of any business of insurance agency, commission agency, etc., owned or managed by any member of his family.
 14. To accept fee for work done for any private or public body or person.
 15. Acceptance of a part-time lectureship in an educational institution which is in the nature of a regular remunerative occupation.



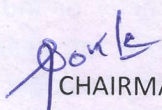
16. To enroll himself as an Advocate with the Bar Association (subject to the condition that the employee does not engage himself in the legal profession so long as he continues in service).
17. To accept remuneration for services rendered regularly to co-operative societies.
18. To enter into negotiations with private firms to secure commercial employment even while in service.
19. To acquire or dispose of any immovable property either directly or through Power of Attorney by lease, mortgage, purchase, sale, gift or otherwise either in his own name or in the name of any member of his family, if the above transaction is with a person having official dealings with the college.
20. To enter into transactions in movable property, if its value exceeds prescribed limits and if the transaction is with a person having official dealings with the college.
21. (a) To acquire by purchase, mortgage, lease gift or otherwise, either in his own name or in the name of any member of his family any immovable property situated outside India.

(b) To dispose of, by sale, mortgage, gift or otherwise or grant any lease in respect of any immovable property situated outside India which was acquired or held by him either in his own name or in the name of any member of his family.

(c) To enter into any transaction with any foreigner, foreign Government, foreign organization or concern-
(i) For the acquisition, by purchase, mortgage, lease, gift or otherwise either in his own name, or in the name of any member of his family of any immovable property.

(ii) For the disposal of, by sale, mortgage, gift or otherwise, or the grant of any lease in respect of immovable property which was acquired or is held by him either in his own name or in the name of any member of his family.
22. To have recourse to any Court or to the press for the vindication of any official act which has been the subject-matter of adverse criticism or an attack of a defamatory character.
23. To stay with Foreign Diplomats and foreign nationals abroad.
24. To be members of or actively participate in the activities of Indo-Foreign Cultural Organisation.




CHAIRMAN
DNYANPRASSARAK MANDAL